



PARENT ADVISORY COUNCIL

(PAC)



Maillard Middle School PAC

Meeting Minutes AGM

Tuesday, June 9th, 2020, 6:00 PM in the Gym and via Zoom Conference

Zoom Call Details: Link:

<https://zoom.us/j/93604035371?pwd=UjJwRURhTINEUVRNKy8yTEdML09SZz09>

Meeting ID: 936 0403 5371 Password: 7mCwtc

Present in Person: Danny Revelant, Annick Lafrance, Raymond Loretan, Heather Darts, Tristan McCutcheon, Ljiljana Oljaca, Will Davis, Erica Gjaltema and Michelle Nijjer

Present On Line: Cheryl Lloyd, James Mcleod, Erin Moore, Jane Straker-Gray, Dixie Manhas, Lauren Rotzien, Shellfie Effendi, Rosa Park, Shelly Deacon and Jennifer Nichols

Regrets: Gwen Leighton

Minutes taken by: Heather Darts

Welcome and Introductions – Danny Revelant

- Thanks to both in person and Zoom attendees for this final PAC AGM of this school year. Last meeting was supposed to be the AGM where a new PAC is nominated and voted, but since there were no people stepping forward, we delayed it until this meeting. Motion to start the AGM voting process.

Annual General Meeting (AGM) – Over seen by Ljiljana Oljaca

Nominations & Elections of Maillard's 2020/2021 PAC Executive Council. Only one person nominated for each position:

- **1st position: Secretary nomination – Erica Gjaltema (carried)**
- **2nd position: Treasurer nomination – Jane Straker-Gray (carried)**
- **3rd position Chair nomination – Will Davis (carried)**

Discussion of handover & steps moving forward

- Gaming Grant will be submitted by month end.
- Danny will input our new contacts of representatives on the website. He requested new PAC members' emails.
- Funds will be carried forward due to COVID halting purchases.
- Hand over will be completed by July 2020

Approval of May 12th's Meeting's Minutes:

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- Moved: Danny
- Seconded: Raymond

Chair's Report – Danny Revelant

- Stands for the tv's will be purchased in the coming weeks.

Treasurer's Report – Raymond Loretan

- PAC Gifts for staff recognition have been passed out. 1 TV purchased on May 21st was the last expenditure for the PAC this year.
- Grade 8 event has come in under budget and expenses paid for \$648.45. The budget allowed was \$800.00
- PAC Operations account balance is - \$ 6,009.11
- PAC Gaming account balance is - \$ 6,125.62
- Submission of BC Gaming Report. One gaming license was granted for our 50/50 draw which occurred at the Christmas Band concert. The closing report of tickets sold/funds raised was submitted electronically in Jan. 2020.
- Submission of BC Gaming Application for 2020/2021 School Year. June 29th is the deadline. This years' PAC will apply on behalf of Maillard's new PAC. It's unsure if there will be any funding as there is no government information as of yet.
- The PAC's relationship with Westminster Savings showed limitations. A recommendation to apply for an ATM card authorized for deposits is worth investigating. Due to COVID 19 closures, it was challenging to operate without an ATM card. Legally, withdraws are not allowed due to possible fraudulent activities on two (to three) signing authority accounts. Only deposits can be made at an ATM. Since COVID 19, our Austin branch has been closed and made it challenging to operate.
- Raymond suggested to consider switching banks. Both Heather and Raymond are willing to assist in this process of switching institutions moving forward.
- Danny & Raymond advised that Westminster Savings charge us a fee of \$1.50 per transaction. Michelle Nijjer mentioned that Vancity has no fee banking for non profit customer accounts.
- It is strongly recommended to have three signatory parties on the account as it is more efficient and beneficial in case of emergencies where members may be unavailable.
- Prospera and Westminster Savings have just recently merged, but no communication has been sent to us.

Principal's Report - Mr. McCutcheon:

- COVID existence forced remote learning but now there are between 30-40 kids coming to the school daily.
- Enrollment is down for September, so two divisions are eliminated. There will be only fifteen divisions instead of this years' seventeen. The portable will not be used on a daily basis. As well as one other classroom.
- Unfortunately, this will result in fewer teachers/staff for 2020/21 school year
- We have a new Vice Principal coming named Jennifer Nichols.
- Educational deliver may look different in Sept. We are waiting for the BC Provincial Health and SD 43 to advise what hybrid education style will be implemented moving forward in September.
- Cheryl, Joy, and Natalie put a nice touch to the \$20 cash gift for teachers by including cards and chocolates from the PAC
- Cheryl Lloyd (current Vice) is promoted to Rochester Elementary School as their Principal. We wish her all the best but will miss her.
- I appreciated our small but enthusiastic PAC participation and commitment to our school

Munch-A-Lunch Report – Annick Lafrance:

- Munch-A-Lunch posted an approximate profit of \$1300 fundraised this year.
- Pre-paid orders were either donated to the PAC, refunded with a cheque in the mail, or kept on their accounts for next year's lunches.
- Any parents who did not respond to give direction the funds were absorbed back to PAC.

Review of 2019/2020 Year – Danny Revelant

- Classroom funds were given at the beginning of the year to all teachers.
- We purchased a new score board clock, surge protector power bars, and tv's
- Informative speakers were funded, and bus costs were paid for the students' winter activity day
- Since there was no catered Staff Appreciation Lunch, we gave the teachers and support staff each a \$20 bill as a huge PAC thank you!
- A very successful Halloween Dance was hosted by the PAC which earned some fundraising money too
- A 50/50 draw was hosted by the PAC at the Christmas Music concert. Mr. Seah received the proceeds for his band program.
- A bake sale for the Christmas concert was organized with all the proceeds going towards the music program.
- Much-A-Lunch was taken on by Annick Lafrance on behalf of the school/PAC and raised funds for Maillard
- Two Purdy's Fundraisers occurred at Christmas and Easter time. Thanks to Michelle Nijjer who spearheaded these.
- Danny sent thanks to all the PAC members, Tristan and Cheryl, and all the parents for their contributions.

Grade 8 Leaving Committee Update & Fundraising Initiatives - Heather Darts

- After two ZOOM meetings after spring break, the committee has put together an alternate celebration which will include:
 - Two valedictorian video presentations/speeches will be distributed digitally. One from an English Grade 8 student and one from a French student.
 - A congratulatory video speech from Principal McCutcheon will be presented
 - A slide show that the teachers' have put together will be shown or shared on Teams
 - Gifts/certificates/freezies/8"X10" composite photographs will be given to each student on the report card pick up day
 - A photo back drop will be displayed for students wanting to take personal photographs
- This event will take place on **Wed. June 24th between 1 – 3 pm** outside on the grass field/rear parking lot provided the weather is nice. If it's raining, it will be moved to the gym
- Other ideas we are working on is planting a tree in honour of this years' grade 8 class on school property and getting a framed engraved class of 2020 photograph which will be displayed in the school foyer/hallway.
- Yearbooks will be late unfortunately so will be distributed upon arrival. To be announced.

Additional Items/Open Floor:

- Danny asked for the new PAC to email him their contact name/emails for connecting to their agreed PAC positions on the website.
- Band program in September. It's unsure what will be happening in September. To be announced once the World Health Organization and SD 43 advise.
- Cheryl requested our Maillard Emergency Preparedness Packages to be updated will with new supplies for 2020. Also new bags will be allotted for each classroom.
- Storage Bins are all fine but need to replenish food stuffs due to expiration dates.
- Enrollment numbers as of today for 2020 is only at 385 (+/- by 5 students). This information will be sent in to the BC Gaming Grant which they require.

Next Meeting is to be determined by the newly appointed PAC Executives

Motion to Adjourn at 7:00 pm

Moved: Ljjjana

Seconded: Annick