



PARENT ADVISORY COUNCIL

(PAC)



Maillard Middle School PAC Meeting Minutes AGM

Tuesday, May 12th, 2020, 6:00 PM via Zoom Conference

Zoom Call Details:

<https://zoom.us/j/92506908524?pwd=RmUrWEVms0VwbFlYZzhhdWVlclh2UT09> Meeting ID: 925 0690 8524 Password: 3xX3ps

Present: Danny Revelant, Raymond Loretan, Heather Darts, Tristan McCutcheon, Cheryl Lloyd, Mary (Mountview Mom), Behnoosh, Hamid Shayan, Dixie Manhas (Rochester Mom), James Mcleod, Ljiljana Oljaca, Shelfie (Owen's Mom), and Gwen Leighton

Regrets: Annick Lafrance

Minutes taken by: Heather Darts

Welcome and Introductions – Danny Revelant

- Today we are conducting our AGM Meeting and nominations for three positions for the September Maillard PAC 2020. (Chair, Treasurer, and Secretary)
- Since COVID 19 occurred, our fundraising initiatives and Munch-A-Lunches have been cancelled. The Best Shredding and a spring/summer dance was cancelled too.
- In summary, this PAC has been able to increase the technology by purchasing new smart tvs for classes, assist with funding school day trips (Winter Activity Day), provide teachers with classroom funding, and arrange for Staff appreciation gifts; among other initiatives.
- Regarding fundraising, this PAC was able to fund its initiatives via such methods as: one Concert bake sale, plant & wreath sale, one student dance event, and the Munch-a-Lunch program; just to name a few.

Nominations Motioned by Danny – Moved by Raymond & seconded by Heather

- **1st position: Secretary nominations** – nobody came forward at this time
- **2nd position: Treasurer nominations** – nobody came forward at this time
- **3rd position Chair nominations** – nobody came forward at this time

Since there are no parents/guardians interested in any positions at this time, we will defer the nominations and vote at the next PAC meeting on June 9th, 2020. If nobody comes forward then, Maillard Middle School may lose any government funding moving forward. Danny will get instructions from the District PAC rep how to proceed if there is no PAC members volunteering for 2020/21 school year.

Approval of Previous Meeting's Minutes – March 10th, 2020 (As April 14th's meeting was cancelled due to COVID 19)

Moved: Raymond

Seconded: Danny

Chair's Report – Danny Revelant

- Motion to re-schedule the AGM/Nominations to June 9th, 2020 year end PAC meeting: Moved by Heather, Seconded by Raymond
- Introduced current Secretary (Heather) and Treasurer (Raymond)
- Danny advised the attendees that the first PAC meeting is when the meeting schedule is established for the school year. The schedule, agendas and other information is posted to the website: maillardpac.com
- Danny offered to assist the new PAC and to volunteer to organize three dances for 2020/21 school year.

Treasurer's Report – Raymond Loretan

- Raymond enjoyed his time working with this years' PAC and with the huge support from Tristan and Cheryl. Since we won't have the ability to continue to raise funds for the rest of the school year, it would be prudent to keep a healthy amount of money to hand over to the next PAC. These unprecedented times may bring forward new financial needs.
- Raymond offered to help the new PAC treasurer to transition into the position.
- Financial update: PAC Operations account balance – \$8,473.02. A deposit for \$95.69 for Purdy's fundraising will be reconciled in June.
- PAC Gaming account balance is - \$6,124.12

Principal's Report - Mr. McCutcheon:

- Appreciated and thanked this years' PAC as it was a very positive group to work with. With hopes to continue with a new PAC moving forward.
- Maillard school has to follow district directives with different phases being implemented. Maillard is in stage 4 phase which is supporting about twenty vulnerable students face to face weekly.
- The on-line learning with Maillard staff and students is going very well but is far from an ideal situation.
- September enrollment has decreased which results in two less divisions. There will only be fifteen instead of seventeen we had this year. The final staffing announcement will be communicated near the end of the month.
- Library – A "Learning Commons" has been designed. Maillard received a grant to renovate and a wall was removed and new carpet was installed. Also moving shelves and different seating was added too. It's looking great.
- The district provided subsidies to purchase technology. Eight 65" smart tv's and stands were bought for \$450 per unit. They will replace the old projectors.
- Guidelines for leaving ceremony to come. Tristan will host a Grade 8 committee ZOOM meeting.
- **Vice Principal's report – Ms. Lloyd:** These are very strange times without the teachers and children. It is a very different place. The teachers are reaching out and it is working. Support teams are reaching out to as many students as possible too. Some children have thrived in this environment too.
- Maillard staff did a car rally around the school neighbourhood. There were thirty cars in a row and it was so nice to connect with students and families' who waved them by.
- Video messages were made by the teachers for Tristan and Cheryl. They're currently working on a video to send to the incoming grade six families.

Munch-A-Lunch Report – Danny (on behalf of Annick Lafrance):

- Munch-A-Lunch posted an approximate profit of \$1,322.07 fundraised this year. We were on track to raise about \$3,000 profit which was hampered by school closures.
- Parents who prepaid for meals can get a refund, donate their money to the PAC or leave a credit for the following year.
- 67 people are leaving the funds for a credit, 23 people requested refunds (\$443.50) and 12 people donated to PAC (\$251.50). We are currently awaiting communication from 21 people. There is a potential of receiving \$700 in donations. Figures to be confirmed in June.

Fundraisers Updates:

- Family Donations - \$3100 (school KEV accounts t.b.d.)
- Purdy's Chocolates – Easter Fundraiser closed March 31st. A profit of about \$95.69 was generated.

Review of PAC Budget & Accomplishments

- Danny purchased three more 65” smart tv’s – One on behalf of the PAC and the other two on behalf of the School. All three have been delivered. The stands will be ordered at a later time.
- With the allocated transportation monies for the Cultus Lake event which was cancelled, \$3,100 was motioned to go back into the PAC account rather than getting more tv’s. Unfortunately, the gaming grant can’t be used to buy tv’s but it can carry over for two years. This will benefit the new incoming PAC so the fundraising pressure will be less.
- Raymond added by not allocating the monies now would be a benefit for the financial future of Maillard.
- Motion to vote to re-direct funds earmarked for Cultus back to the PAC account: Results: 4 votes for and no votes against. Motioned passed-Moved by Gwen and Seconded by Ljiljana

Review Plan & Ideas for Staff Appreciation Day

- A catered event was previously discussed for Pizza/Indian food which will not be possible.
- Maillard has approximately 28 teachers, 7 EAs, 3 caretakers, and 2 Secretaries. The budget is \$850 which equates to approximately \$20 per person.
- Gift Cards from Amazon/Starbucks/Chapters/Credit Card Gift Cards/and cash were suggested.
- Non-perishable goody bags and flowers from the gift shop across from Safeway were suggested too.
- Since credit card gift cards take 2% fee per card this was not the ideal option. Chapters gift cards were another option but they’re currently closed. E-gift cards can be sent to individual teachers and Danny offered to procure.
- Cheryl offered to pretty up the gift card envelopes for the staff. Ljiljana suggested children to create art for their teachers but it would be challenging to organize. Perhaps one student leader can take it on. Cheryl will think on this approach.
- Motioned to put two choices to a vote: Chapters Gift Cards-no votes ~ \$20 Cash - 5 votes. Danny will get the cash from the bank and will invoice the PAC to reimburse him.

Grade 8 Leaving Committee Update & Fundraising Initiatives-Heather Darts

- Donut sale raised \$140.00 / PAC contribution is \$800 / Maillard School contribution is \$500. Total funds - \$1,440.00
- No meetings have been held because we were awaiting whether an event could happen or not. Since the district will not allow gatherings on school property, the BBQ party is cancelled.
- Tristan will reach out to schedule a ZOOM meeting to brainstorm other ways to celebrate the Grade 8 students.

Additional Items/Open Floor:

- none

Next Meeting is Tuesday, June 9th, 2020 at 6 pm (Location to be determined)

Motion to Adjourn at 7:15 pm

Moved: Gwen

Seconded: Raymond & Ljiljana