



# PARENT ADVISORY COUNCIL



## Maillard Middle School PAC Meeting Minutes

Monday, December 4, 2017, 7:00 pm in Maillard's Library

**Present:** Julio Pastora (Chair), Danny Revelant (Communications), Carmela Piluso (Treasurer), Theresa Roberts (Vice-Principal), Sally Chow (Co-Secretary), Will Davis, Gwen Leighton, Bethany Butler –Wong

**Regrets:** Mark Clay (Principal), Brenda Beck (Co-Secretary)

**Minutes Taken By:** Sally Chow

### 1. Welcome and Introductions – Julio Pastora

### 2. Approval of Previous Meeting's Minutes: November 6th, 2017

Moved: Julio Pastora

Seconded: Carmela Piluso

### 3. Chair's Report and Intentions – Julio Pastora

- Identified a need to recruit more volunteers to join our PAC committee for next year 2018-2019. Gwen and Will have committed to head the new PAC along with Brenda Beck and other moms. Julio and Danny will mentor the newly formed group to help make the transition run more smoothly. Danny the Communication head help Will run the mechanics of the operating programs at Maillard.
- Thanks to parents who have continually supported fundraising efforts throughout the year.
- Early estimates of the meat sale profit is \$1000.00 net. Thanks to Heather Darts for organizing this. May look at this as a future fundraising event.
- Pub night was also very successful, netting \$3200.00. Lessons learned are: do 3 bottle tosses not 4, Crown Royal is king in drawing in most coins. Silent Auction was roughly \$1,000.00. Danny thinks it is too labour intensive. Bottles were bought via duty free, with many thanks to Bethany for purchasing them.
- Poinsettia Sale is upcoming - figures aren't yet known. Thank you Rosemary for taking this on. Proceeds are for Quebec fundraising.
- Abbotsford death of young girl at a cross walk sheds light on the need to have our sidewalk crossing more imminent. Julio has been going to City Council and has been continually turned down. Carmela and Sally have volunteered to support Julio in next meeting to the city. Mr. Moody and M. O'Neill are the contacts in decision making.

#### **4. Treasurer's Report – Carmela Piluso**

- Review of Maillard Middle School Treasury Report 2018
  - 8,671 actual operating money
  - 4,018.00 will be set aside for PA system. New account will be set up for this hence fulfilling the second instalment. The remaining amount is spread out to fund the revised wish list spending.
  - Cheque for music has been written, classroom funds have been released
  - Freezie money amount is miscounted, will be corrected to \$300.00
  - As more funds are raised more expenses can be paid. We are hoping collectively to increase our account for the upcoming new PAC operating balance.

#### **5. Principal's Report – Theresa Roberts**

- It is a busy month in December: Book Fair and Parent / Teacher conferences under way, school wide field trip to see the movie Wonder at Cineplex; December 20th Community Christmas Dinner; food donations for hampers; students finishing last assignments; Christmas Concert and bake sale. New template for term reporting from K-9.
- Mrs. Roberts interested in parents reaction to new style of reporting. Danny suggested the use of “Survey Monkey” to track feedback on the utility of the new template used for report cards. Theresa wanted parents to give feedback on how they liked the new educational reporting.
- School wide district plugged / unplugged computational thinking tool revised curriculum for new year. Will be a talk about BYOD ahead of the assembly concert.
- Native artist “Zack George” contacted for upcoming Welcome post. Meeting is set for Friday December 8, 2017. Carmela has suggested to go through RBC grant which has up to \$10,000.00 available. Written proposal ready and all elements are coming together.

#### **6. Fundraising Updates**

- Fall Dance Report (Dia De Los Muertos Gala)
  - The event was a huge success. We sold out of pizza and water. The frozen yogurt was a no brainer TBCY owner supplied the freezer, product was based on what was sold so we weren't left with unsold product. After the dance Danny returned the freezer and the unsold yogurt. A great idea and a positive outcome. Unfortunately, there was some misunderstanding on the sale of tickets but it was resolved and we know what mistakes were made and what to do next time.
  - There were some mishaps with a broken table in the staff room area and supervision was lacking. We need to make sure this doesn't happen the next time. Parents must patrol the back area better. We must also reroute the exit to the back corridor for better people control. No early leaving allowed.
  - Event profit equaled \$1,154.56 (see attached report).
  - Well done Danny, Annick, and all the parents who participated - we couldn't have done this without you! We need more parent volunteers for next dance.

- Upcoming Dance - February 22, 2018.
  - Request for no strobe lights from Gwen due to the dangers of potential seizures that it could harm children, similarly no lasers. Disco ball is fine.
  - Next theme will be an athletic Olympic style party with lots of houses (ie. Canada House). Students can make posters since the Winter Olympic will be on during the same time and the wider world would be experiencing those. We could put the Jamaican Bobsled film on at the dance. Julio to be project manager.
  - Returning to the same format as the previous dance for food and entertainment. Group agreed to proceed.
- Winter Band & Choir Concession Fundraiser
  - Anna, Sally, Brenda are all on board, the PAC crew will repeat last year's event over two days. Danny to advertise along with Joy's newsletter on Friday. Posters prepped by Anna for school posting. Doughnuts Krispy Kreme (Carmela to bring) and Coffee by donation from Starbucks (Anna to bring). Need a call to bakers and volunteers need to be posted. Sally and Anna and Brenda have committed to making this happen.
  - Will ask Mr. Seah to announce bake sale at intermission to help with sales, and to send out an email in support.
  - This event could be a RBC team service grant - Carmela will look into this.
- RBC Employee Volunteering Grants
  - The criteria for this has changed from last year. There needs to be a client who has an RBC account and the event has to be a community event. Staff will be made available to assist in supporting the community event.
  - Each event is eligible for \$1000.00 to the school. Maximum of 5 events can be achieved. Carmela has listed 5 possible community events:
    - i. Christmas Dinner Dec. 20, 2017
    - ii. Bake Sale / Christmas Concert
    - iii. School Dance
    - iv. Music event / Will
    - v. Gr.8 Leaving party
- Results from Pub Night - \$3,200
  - Another very successful event held at the TownHall Pub on Brunette. Great job by the French student parents.
- Meat Sale: Heather Darts
  - Function will be held in cafeteria on Thursday Dec. 7. Sales are robust and profits can be worked for future fundraising potential.
- Poinsettias Sale update
  - Rosemary Brodt organizing sale Dec. 8, 2017. Event will be held in cafeteria. Pick up of orders will be handled there. Another event that can be repeated for next year.
- As more funds are made more projects will be revisited - current funds can't sustain the high demand. We want to be proactive in leaving the next PAC with a positive bank balance.
- Projection of potential profits will be tabled for next PAC Meeting.

## **7. Other Business or Future fundraisers**

- Escape Room – Parent’s Night Out
  - Danny looking at 3<sup>rd</sup> week of January. Details forthcoming....
- Wine and Cheese
  - Potential to be held in March 2018. Could be combined with Kirks band performance.
- Last Dance
  - April 26<sup>th</sup>
- Gym PA System Fundraiser
  - Proposal of school wide participation with song and singing with professional musicians assisting. Need to further plan with Mr. Clay / Seah to develop idea.
  - Will will look into this for early May. Mothers Day Flowers.

## **8. Adjournment at 8:58 pm**

Moved – Danny Revelant

Seconded – Bethany Butler –Wong

**Maillard's Dia De Los Muertos Gala - Final Report:**

**Tickets:**

Attendees	185
Price per Ticket	\$ 5.00
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	\$ 925.00
Pizza Pre-Orders	60
Price per Pre-Order	\$ 5.00
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	\$ 300.00

**Pre-Sale Total:** **\$ 1,225.00**

**Event Concession Ticket Sales:** **\$ 497.50**

**Event Costs:**

Frozen Yogurt	\$ 194.25
Pizza	\$ 200.00
Drinks - Water & MIO	\$ 31.86
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DJ Fee - Roen	\$ 50.00
DJ Equipment Rental - Forthcoming approx \$60	
Door Prizes - Donated by Sponsors	\$ -
Decorations	\$ 61.10
Misc Supplies - Table cloths, tape, etc.	\$ 30.73

**Event Cost Total:** **\$ 567.94**

**Event Profit:** **\$ 1,154.56**