



PARENT ADVISORY COUNCIL PAC



Maillard Middle School PAC Meeting Agenda

Tuesday, September 12, 2017, 7:30 pm
Library

Present: Danny Revelant (Communications), Mark Clay (Principal), Theresa Roberts (Vice-Principal), Sally Chow, Brenda Beck, Anna Driedger, Charlene Breti, Carmen Scott, Sonia Loretan, Will Davis, Erin Moore, Gwen Leighton, Ljiljana Oljaca, Annick LaFrance, Anna Driedger, Vivian Leung, Jackie Johannes

Regrets: Julio Pastora (Chair), Carmela Piluso (Treasurer), Mykhila Drummond (Events)

Minutes Taken By: Brenda Beck

1. **Meeting called to order at 7:30pm.**
2. **Welcome and Introductions – Danny Revelant**
 - Executive and attendee introduction
 - Overview of responsibilities and operations of the PAC
 - Parental involvement is key
 - Website – Sign up for newsletter and check opportunities for involvement and fundraising @ www.maillardpac.com
3. **Approval of Previous Meeting's Minutes: June 13th, 2017**
 - Distributed and approved via email on 06/15/2017.
Moved: Carmela Piluso
Seconded: Julio Pastora
4. **Chair's Report and Intentions**
 - Postponed due to absence of Chair
5. **Treasurer's Report – Danny Revelant (Carmela absent)**
 - Possibility of at least \$10,000 anticipated from BCLC grant money
 - Approximately \$4,000 in bank account
 - Similar amount to last year for year start
6. **Principal's Report – Mark Clay**
 - Welcome and thanks to new participants
 - Encourage others to join the PAC
 - New teachers and staff, 406 students (higher than projections)
 - Added two divisions to make 15

- Goals
 - Promoting community is #1 focus
 - Revised curriculum
 - Outdoor education (trying for every class to have at least 2 opportunities)
 - Restorative school setting – class charters, mindfulness, etc.
- New Rochester Park is now open
 - Students had input into design, including zip line and slide
 - Teaching/learning opportunities for teachers/students
 - Some concerns around supervision that are being worked out
- Camp Elphinstone - Oct 2 to 4
 - Orcas, Bears and Ravens
 - Students have option to stay at the school if not participating
 - Have also opened option of participation to Gr 8 French Immersion
- Community BBQ September 8 – Rained during setup, but cleared up for event
- FSA's will happen in October this year, in time for teachers to use assessments/benchmarks for adjustments to learning goals
- PAC to present/speak at Meet the Teacher Night

7. Update on PAC's Access to Parents' E-mails

- Will be used as a tool by PAC to canvass and inform for school-based initiatives
- Not to be otherwise distributed or used for personal initiatives

8. Maillard's 2017/18 'Wish List'

- More detailed list will be provided to PAC Executive for review prior to further discussion at October meeting
- New sound system for gym
 - Very high priority for Maillard
 - PAC had committed to 3 year plan, school would like it for this year, even if additional school funds needed to supplement PAC funds available this year
 - **Julio or Carmela** will look into ability to use gaming funds for sound system
 - May be some restrictions regarding which vendors can be used
 - Will Davis volunteered to oversee fundraising for this
- New team shirts – More details to be provided when available. Discussion needed regarding complete new set vs t-shirts for just the new Bear team.
- Money was raised last year for the music program (vests, music, etc.)

9. PAC Initiatives for the 2017/18 School Year

- Family Donation Program Update
 - Separate line item in KEV system for family donation to PAC
 - Tax receipt is mailed from the school district for anything over \$25
 - Reports will be provided to PAC
- Proposed dates for school dances:
 - Halloween Dance – Thursday, October 26th
 - Spring Dance – Thursday, February 22nd (Optional)
 - Year End Dance – Thursday, April 26th
 - PAC will sell tickets and pizza
 - First and last dance dates will be posted to the school's calendar

- Hot Lunch program
 - Munch a Lunch – Dates and vendors have been finalized
 - Link is available on PAC web site, paper notice will go out as well
 - May be increased from once to twice per month. Work in progress
 - **Jackie looking for volunteers to help**, contact her at sookjo@shaw.ca, will need to look for coordinator to take over next year, may move to two times per month
- Scholastic Book Fair
 - To be held in conjunction with Student Led Conferences
 - Gwen Leighton to coordinate, with support from other volunteers and students for daytime shifts

10. Other Potential Programs\Fundraisers

- PAC will support any other groups that come forward to fundraise by advertising on web site, etc., without being directly involved in organizing and participating
- Money raised at events could be earmarked for specific items to encourage parent financial contribution, but best if there is a logical connection to the event
- Currently proposing two fundraising committees (outside of PAC) with coordinators for:
 - Grade 8 Quebec Trip for French Immersion (there is no trip planned for the English program – As of yet), Grade 8 students to be involved
 - Grade 8 Leaving Ceremony – Sally Chow will lead organizing for this event, budget line item may have to be increased from last year
 - Concessions at dances could be operated and manned by non-PAC groups raising funds for specific purposes
- Mid November – Trivia night for parents – Fundraising will go into general PAC revenue
- Early Spring Adult Social Night with entertainment by Evans and Kirk’s band
- Bake sales at Choir & Band Concerts:
 - December – Funds to general PAC revenue
 - Spring – funds to music program
 - Will to organize an event to fundraise for accelerating sound system purchase
- Crosswalk Initiative
 - Chair (Julio) will approach Coquitlam City Council, may ask for re-evaluation based on new park usage

11. Future PAC Meeting Schedule

- First Monday of each month 6:30 to 8:30 pm.
- Danny to make adjustments for stat holidays and special events and forward dates, as well as post them on the PAC website.

12. Motion to Adjourn at 9:30 pm

Motioned – Gwen Leighton

Seconded – Annick LaFrance