

**Maillard Middle PAC Meeting
December 6, 2016 7:30 pm**

Present: Julio Pastora (President), Jennifer Martin (Secretary), Carmela Piluso (Treasurer), Danny Revelant, Theresa Roberts, Mark Clay, Brenda Beck, Anna Driedger, Sally Chow,

1. Welcome and Introductions

2. Approval of Previous Meeting Minutes: November 7, 2016

Moved: Danny

Seconded: Brenda

All in Favour: None opposed

3. Treasurer's Report: Carmela Piluso

1. Current Status of Accounts -

a) Setup PayPal Account for Munch a Lunch - there was a small hiccup in the accounts - we had accidentally opened up two accounts, and so the \$3671.25 was not deposited from Munch a Lunch on time, so one of our earlier cheques to the school was not honoured. This error has now been corrected.

b) BCCPAC cheque has been mailed off, but not cleared at this time.

3. Dance Report:

a) Julio thanked everyone who was involved, parents and teachers. The dance was an enormous success, and went very well. The kids were happy and overwhelmed by the atmosphere and effort and decorations.

b) Danny Revelant presented the custodian with a \$20 Starbucks gift.

c) Many of the supplies for the dance were donated. Chad donated his services as a DJ, Kirk Benedict donated his sound equipment, Mykhila Drummond from Odyssey Site Decoration donated the decorations and supplies.

(See attached budget worksheet.)

d) Event ticket sales: \$995 Pre-sale Pizza: \$480 Food and Goodies: \$554 Total Costs: \$758.62. Event Profit: \$1270.38 – See Appendix for Details (Attached)

e) Theresa and Mark feedback - Photo booth - 1) More kids would have had photos taken if it had been closer to the gym as opposed to the lobby 2) Next time maybe we could do it in the gym. Consider possibly other locations.

f) Popular options: Cotton Candy was huge; Mio station very successful; pre-ordered and packaged pizzas with the Little Caesars small boxes was excellent.

g) Penny the custodian asked if we could think of an alternative for the cotton candy as some of it was left on the gym floor - possibly a tarp, or having it outside.

h) Mykhila - Hollywood red carpet theme for the next one. Robin has already said that she is willing to let us use the machine for cotton candy. Additional ideas: Glitter tattoos. Paparazzi entrance. DJ is already signed up, and Kirk would be willing to lend equipment.

i) Possibly not have popcorn, as it was not cost feasible.

j) Set Date for next dance as soon as possible: February Thursday 16th. Danny will confirm with Mykhila about whether or not she would be interested in running the dance, and respond to Ms.

Roberts next week, who will then put it into the school calendar.

k) Only 2 slow dances, and the kids want more, but that is probably enough.

j) Promote it as a movie star/movie character dress up dance, rather than just movie star glamour.

Willing to sign up for the Organizational committee: Anna Driedger.

5. Principal's Report: Mark Clay

a) Parent Teacher Student Conferences: 95% of parents come for this event. Lots of hard work for teachers and students - school is at the front edge of what the province is doing for reporting. Educators in other districts have commented on how useful and developed the process is for students and parents.

i) Some of the issues that arise are how to handle students and parents during that time to allow time for proper conferencing - how to ensure that there is some privacy for some students, parents and teachers to discuss.

b) Dance was great from administrative perspective

c) Inclement weather conditions - first storm over, Thursday will be the next storm. School supports parents keeping students home if they feel that conditions are not safe. Sidewalks and driveways do not always get cleared.

d) Revised curricular nights for increased parent dialogue will be hosted at Winslow Centre. This is the parents chance to ask about the curriculum and how it will be implemented.

e) Spirit Week - Community Dinner, Pajama Day, lots of fun - posted on the website calendar

f) When the kids come back from Christmas Break there will be prep for the Winter Activity Day, Francophone Week, Magic Olympiad, Passions or Clubs Day afternoon -the kids get to sign up for an activity - sports, art, games.

6. Old Business:

a) Julio : Petition for the cross walk - 160 students and parents, and then additional 50 signatures from the Strong Start, collected by Diana Pastora.

i) Collect additional signatures when the parents come for the Christmas Concert.

ii) Collect signatures from neighbourhood - Julio and Danny will walk around the neighbourhood and ask neighbours.

b) Communications Coordinator Position - thinking of having a parent website, and asking Tammy Craik, who was the spearhead at the Porter PAC for their website about design and implementation

i) Danny Relevant put himself forward for this position

All in favour : none opposed

c) Sally Chow is willing to take on organizing the Scholastic Book Sale. Jennifer Martin will pass on the information and box of goodies to her so she can co-ordinate this sale.

d) School donations from Parents: Send form letter from last year to Carmela, so she can look it over. Send email to Mark to confirm how to do electronic donations.

e) Other events fundraisers -

i) Krispy Crème

Meeting Adjourned: 9:06

Maillard Middle Fall Dance - Budget:

Tickets:

Estimated Attendees:	200
Price per Ticket:	\$ 5.00
Ticket Revenue:	\$ 1,000.00

Concessions:

<u>Item</u>	<u>Cost</u>	<u>Qty</u>	<u>Sale Price</u>	<u>Total</u>	<u>Profit</u>
Promo Printing	\$ 100.00	-	-	0	-\$ 100.00
DJ Fee	\$ 250.00	-	-	0	-\$ 250.00
Pizza (in slices) - Est all kids order	\$ 500.00	400	\$2.00	\$800.00	\$300.00
Drinks	\$ 100.00	200	\$1.00	\$200.00	\$ 100.00
Cotton Candy Supplies	\$ 80.00	100	\$2.00	\$200.00	\$ 120.00
Popcorn Supplies	\$ 90.00	100	\$2.00	\$200.00	\$110.00
Cotton Candy & Popcorn Machine Rentals	\$ 150.00	-	-	\$0.00	-\$ 150.00
Glow Sticks - Small	\$ 15.00	76	\$1.00	\$76.00	\$ 61.00
Glow Sticks - Large	\$ 40.00	40	\$2.00	\$80.00	\$ 40.00
Misc Supplies - Bottle Pens, Table Cloths & Tickets	\$ 50.00	-	-	\$0.00	-\$ 50.00
DJ Equipment Rental	\$ 100.00	-	-	\$0.00	-\$ 100.00
\$10x2 & \$5x6 DQ GF Costume Prizes	\$ 50.00	-	-	\$0.00	-\$ 50.00
	\$ 1,525.00			Profit:	\$ 31.00

Potential Net Profit: \$ 1,031.00

Maillard Middle Fall Dance - Final Report:

Tickets:

Attendees:	199
Price per Ticket:	\$ 5.00
Ticket Revenue:	\$ 995.00

Event Costs:

Pizza - 29 pizzas/232 slices/116 orders ordered:	\$ 295.00
Drinks - Water & MIO:	\$ 102.54
Cotton Candy Supplies:	\$ 198.14
Popcorn Supplies:	
Glow Sticks:	\$ 15.41
Promo Printing - Donated	\$ -
Cotton Candy & Popcorn Machine Rentals - Donated + \$25	\$ -
DJ Fee - Donated	\$ -
DJ Equipment Rental - Donated	\$ -
Decorations:	\$ 71.65
Misc Supplies - Bottle Pens, Table Cloths & Tickets:	\$ 5.88
\$10x2 & \$5x6 DQ GC Costume Prizes:	\$ 50.00
Custodian Thank You Starbucks Gift Card:	\$ 20.00
Event Cost Total:	\$ 758.62

Event Profits:

Event Ticket Sales:	\$ 995.00
Pizza Pre-Order Sales (96 Orders):	\$ 480.00
Concession Sales - Reported by Carmela Piluso:	\$ 554.00
Sub-Total:	\$ 2,029.00
Deposit Discrepancy	-\$ 12.35
Event Costs (See Above):	\$ 758.62
Event Profit:	\$ 1,270.38

Maillard Middle Fall Dance - Receipt Logs:

<u>Name</u>	<u>Receipt Date</u>	<u>Store\Vendor</u>	<u>Description</u>	<u>Amount</u>
Danny Revelant	11/17/2016	Dollarama	Glow Stick Examples	\$ 7.00
	11/17/2016	Dairy Queen	Gift Certificates	\$ 50.00
	11/21/2016	Dollarama	4" Glow Sticks	\$ 8.41
	11/22/2016	Dollarama	Pens & Food Tickets	\$ 5.88
	11/25/2016	Starbucks	Custodian Thank You	\$ 20.00
				\$ 91.29
Jackie Johannes	11/24/2016	Little Caesars	25 Pizzas	\$ 250.00
				\$ 250.00
Float (Day Of)	11/24/2016	Little Caesars	4 Extra Pizzas - No Receipt Provided	\$ 45.00
				\$ 45.00
Sameh Fossen	11/7/2016	No Frills	Water - 180 bottles	\$ 26.40
	11/23/2016	No Frills	Water - 60 bottles	\$ 29.36
				\$ 55.76
Heather Darts	11/22/2016	No Frills	MIO	\$ 46.78
				\$ 46.78
Mykhila Drummond	11/23/2016	Walmart	Decorations	\$ 35.38
	11/24/2016	Dollar Store - iParty	Decorations	\$ 10.08
	11/24/2016	Walmart	Decorations	\$ 6.19
	11/24/2016	No receipt - Lost	Decorations	\$ 20.00
				\$ 71.65
Robin LeBlevec	11/30/2016	Par-T-Perfect	Popcorn, Cotton Candy & Glow Sticks	\$ 198.14
				\$ 198.14
Grand Total:				\$ 758.62