



# PARENT ADVISORY COUNCIL (PAC)

## Ecole Maillard Middle School PAC Meeting

Wednesday, March 29<sup>th</sup>, 7:30 pm

Present: Julio Pastora (President), Danny Revelant, Carmela Piluso (Treasurer), Jennifer Martin (Secretary), Mark Clay (Principal), Theresa Roberts (Vice-Principal), Brenda Beck, Robin LeBlevec, Sally Chow

### 1. Approval of Previous Meeting Minutes: Distributed and approved via email

Moved: Danny Revelant

Seconded: Carmela Piluso

### 2. Principal's Report: Mark Clay

- a. **Reporting Conferences** – March 1<sup>st</sup> and 2<sup>nd</sup> were well attended and received. The attendance and habit has been built up for the last few years, and they are now integrated into our community. Mr. Clay extended a thank you to Sally Chow and Brenda Beck for running the Scholastic Book Fair, which involves a large investment of time and effort.
- b. **Magic Olympiad** was held on the last day before Spring Break. The Magic Olympiad is a combination of Spirit and Recognition Assembly, and indoor Sports Day. The event was still fun, but subdued in comparison to other years, because of the pre-break exhaustion – the event is usually held closer to the beginning of the year. Kids had a good, respectful time - because the day is unusual and stressful, admin tends to deal with a lot of “incidents”, but not this time.
- c. **April and May** will be busy, due to the court decision reinstating the original contract requirements. The restoration will have huge implications in the school in terms of organization and class planning.
  - i. Q: Danny: Will there be more portables?  
A: Portables have increased substantially in price over the years and neither the Province nor the School District will be providing funds to purchase them, unless absolutely necessary.
  - ii. Not yet determined how class redistributions will work. Enrollment numbers are submitted next week, and then after that is collected, it will be time to look at space in the district.
  - iii. **Student Learning Grant:** Money offered by the provincial government before the court case – expected to be distributed by April, and spent by June. The district should get \$1.5 million at \$50 per student. Some of the fund could be allocated to items we typically spend PAC money on. Three key areas where the district allocating: Staff development in learning support, technology to support student learning, and allotment for learning and instructional supplies.
  - iv. Booking field trips has been challenging this year as buses are in unusually short supply. Wolf Pack is going to tour the CBC downtown, Team Orca is going to Britannia Beach, and the English Team Ravens are going to Camp Elphinstone.
  - v. **April 27th Community Dinner and New Student/Parent Night:** We could use a PAC representative there to welcome parents and invite them to get involved.
    1. Carmela Piluso: Possibility to do an RBC Day of Service for that day. School would gratefully receive it to provide help for Lisa.
- d. Spring Sports are about to start, including Badminton, Ruby, and Track and Field.
- e. **May 4: Spoken Word Festival:** Each class is going to put forward a presentation on the theme of the Spoken Word, and there will be a range of styles of presentations
  - i. Julio Pastora: Mark Madryga of Global News could possibly come and present to the students on public speaking. Julio has seen him present before at Porter and he did a great job.
  - ii. Mr. Clay and Julio will collaborate on times and possibilities.

- f. **Approved items last time from wish list** (Julio Pastora)
  - i. Items that have already been purchased:
    - 1. Library has purchased magazines
    - 2. Music portfolio shelf for the band room
    - 3. Three performing arts presentations (two are already paid for by the PAC)
    - 4. Winter Activity Day buses for \$2150
    - 5. Team T-shirts, which the PAC will pay for up to a budget of \$3000
    - 6. Band vests – The school has purchased them and now the PAC will be paying for them.
    - 7. Emergency prep: Purchased large sturdy containers to store the supplies
  - ii. Items that still have to be purchased by the school that will be reimbursed by PAC
    - 1. The school will be buying EZ up pop up tents with sides
    - 2. Outdoor beautification supplies
    - 3. Outdoor and indoor sporting equipment
    - 4. **Laptop cart for 20 Laptops:** The school has been looking for the best option – as these are expensive. Right before spring the school put out a survey to the staff to ask about their technology use – what devices do they use and when. Teachers on the library floor, find it easier, but for classes on the main floor, or the bottom floor, it is more challenging to access the devices stored in the library.
      - a. Another one like the large laptop cart we currently have will probably cost \$3000.
      - b. Sally Chow: offered to contact companies to ask about getting laptop carts that they might be disposing of: Microsoft, etc. Julio will send her an email with contact information.
  - iii. Wish List Items that have been purchased by the school that will be paid for by the school:
    - 1. 15 iPod to allow teachers to use for Fresh Grade – this expenditure wasn't connected to the PAC as that can't be taken from the Gaming Grant.

3. **Treasurer's Report** (Carmela Piluso):

- a. February financial activity:
  - i. Munch a Lunch deposits were approximately \$600.
  - ii. Dance: \$1425 deposited, expense \$678. Approximately \$700 profit.
  - iii. Gaming account activity:
    - 1. Arts/Cultural presentation payment to the school,
    - 2. Music Sheet Box,
    - 3. Magazines for Library
    - 4. March:
      - a. Expense for website creation
      - b. Munch a Lunch fee to be paid in March: \$200, which is lower than expected.
  - iv. Cheques outstanding:
    - 1. Scholastic: \$961.85. This cheque replaces the cash that was paid by parents for books during the book fair, as Scholastic does not accept cash payments.

4. **Old Business:**

- a. **Krispy Kreme Fundraiser:** Need more promotion to make sure this takes off. School secretary has only received one order to date. The school will send out another email blast.
  - i. The margins on these are very good for fundraisers, and it is a very easy fundraiser to do. Hopefully more promotion will interest more parents.
  - ii. Can we invite Rochester to share in this fundraiser, as greater volume increases profits?
- b. **Trivia Night:** (Carmela Piluso) **May 26th** is the date booked at the Ridgeway Legion. Both Jenn Martin and Julio Pastora can't make it that night. Will serve beer and wine, and order pizza to be brought in around 10 pm. Ticket price will include food, and drink.

- c. **Getting parents involved in the PAC** (Danny Revelant)
  - i. Looked into how PACs communicate with parents in other middle schools? Using negative refusal on the contact forms with parents – having a line with a checkbox to \*refuse\* contact with the PAC. If parents do not want to receive communication from the PAC, then they can contact us to unsubscribe. As a PAC, we would have to be committed to not abusing the email, by limiting the use of email once a month.
    - 1. If we use MailChimp to contact parents, we can send out to a limit of 500 email addresses, which should cover everyone in the school.
    - 2. School forms already have a check box on the online forms that may cover this permission, but it refers to classroom liaisons, rather than the PAC directly. Mark will check if this is sufficient.
    - 3. The PAC would want Parent/Child name, grade, and email address. No phone number.
- d. **Crosswalk Petition** (Julio Pastora)
  - i. Email has been received from Dan Mooney, Transportation Manager at the City of Coquitlam, to deny the request for the cross walk, due to the lack of crossings at the proposed location.
    - 1. Julio will follow up with City Council
- e. **Emergency Prep** (Jennifer Martin) – Originally contacted Shoppers Drug Mart, but have not received a response recently. Concern that the delay is keeping us from purchasing supplies. Danny Revelant will take this on as he has a personal contact.
  - i. Danny received text during meeting: Shoppers would like more clarification on our priorities, as we said our budget was \$1500, but our list would be closer to \$6000. Can we prioritize and get back to them?
- f. **Scholastic Book Fair (Sally Chow)** Made \$1913.05 in sales over 2 days, and a percentage of this will be given back to the library as credit. Although it was successful, it could use more hype next time to let parents be aware.
  - i. More than two days is not recommended, as it becomes a large investment of effort
  - ii. French Section was very limited, perhaps we could contact Canadian Parents for French next time and arrange for a joint sale?
- g. **iGirl/iGuy presentations from Saleema Noon:** With the number of students, there would be 4 sessions, with 4 facilitators, 2 sessions for girls, and 2 for guys.
  - i. \$1155 including classes for 2 two hour workshops, for just the grade 7s or \$1900 for morning and afternoon
  - ii. Tentative date: May 2, 3, 4, 31
  - iii. Cost per students is about \$19.25 per student.
  - iv. As this is a PAC initiative, it was proposed at our last meeting that the PAC would pay half, and parents would be asked to pay the remainder, at less than \$10 per child. The intent would be that the PAC would cover costs upto the approved “Parent/Student Education” line item from the PAC’s 2016/17 Budget, with the school having to cover any further short comings.
  - v. This opportunity will be open to all Grade 7’s, with no student being denied this opportunity due to financial restrictions. That being said, Parents will have the right to opt their child(ren) out for any reason (as it is not compulsory).
  - vi. Mr. Clay has confirmed that May 31<sup>st</sup> will work for Maillard.
  - vii. Julio will prepare the notice with help from the brochure and send out the parents
  - viii. **Motion: To increase the Parent/Student Education line item in the budget from \$750 to \$1155 to cover the cost for iGirl/iGuy presentation.**  
**Moved: Carmela Piluso**  
**Seconded: Robin Le Blevec**  
**Vote: All in favour, none opposed**
- h. **Family Donations:** None received at this time, but Mark will check.

5. **New Business**

- a. **RBC Day of Service:** Carmela Piluso will look into Days of Service and Grants. The Days of Service must be outside of work hours.
- b. **Request for a 1950s/1960s Dance theme from a few Grade 8s.**
- c. **Staff Appreciation Day:** End of the year event needs to be organized. A good date is Wednesday, June 14

6. **Move to Adjourn: Julio Pastora**

Seconded: Danny Revelant

All in favour.

Meeting Adjourned at 9:17 pm